

OPEN RETENDER ENQUIRY (TWO BIDS)

Technical and Financial Bids to be submitted online (CPPP) as per schedule of requirement

TENDER DOCUMENT
FOR
SITC OF ADVANCED DOCUMENT EXAMINATION SYSTEM -1 SET
AT NATIONAL FORENSIC SCIENCES UNIVERSITY (NFSU), BHOPAL CAMPUS

Tender No: NFSUB/2024-25/PURCHASE/03

Purchase Section
National Forensic Sciences University Bhopal
C/o CFSL, Barkheda Bonder, Bhopal
(Madhya Pradesh) - 462030
Contact No: 0755-2995274
Email: purchase_bhopal@nfsu.ac.in

INDEX

| Sn | Section | Content | Page No. |
|----|---------------|---|----------|
| 1 | Section-1 | About NFSU Bhopal Campus | |
| 2 | Section-2 | Tender Schedule | |
| 3 | Section-3 | Instruction to Bidders | |
| 4 | Section-4 | General Instruction to the Bidders | |
| 5 | Section-5 | General Terms and Conditions | |
| 6 | Section-6 | Eligibility Criteria | |
| 7 | Section-7 | Financial Bid | |
| 9 | Section-8 | Bid Evaluation | |
| 10 | Annexure-I | Acceptance of Terms & Conditions of Tender | |
| 11 | Annexure-II | Acceptance of Other Terms and Conditions. | |
| 12 | Annexure-III | Bid-Securing Declaration Form | |
| 13 | Annexure-IV | Self-declaration certificate for the clean track record | |
| 14 | Annexure-V | Price Reasonability Certificate | |
| 15 | Annexure-VI | WORK EXPERIENCE | |
| 16 | Annexure-VII | Average Annual Turnover Details | |
| 16 | Annexure-VIII | Undertaking for Shifting of Instrument | |
| 17 | Annexure-IX | Manufacturer Authorization Form (MAF) | |
| 18 | Annexure-X | Compliance with Technical specification | |
| 19 | Annexure-XI | TENDER FEES, EMD AND BANK DETAILS | |

Section-1: About NFSU

The National Forensic Sciences University (NFSU), an Institution of National Importance is the world's first and only Forensic Sciences University established by the Government of India under the Ministry of Home Affairs (MHA), Women Safety Division.

NFSU invites online Bids in two-bid format for the Supply & Installation of “**Advanced Document Examination System- 1 Set**” at **NFSU, Bhopal Campus** from Original Equipment Manufacturer (OEM)/ Authorized distributors/ Authorized dealer.

Section-2: TENDER SCHEDULE

| | | |
|--|---|--|
| Name of Organization | National Forensic Sciences University | |
| Open Tender Notice No. (NIT) | NFSUB/2024-25/PURCHASE/03 | |
| CPP Portal Tender ID | 2025_NFSU_843596_1 | |
| Tender Type (Open/Limited/EOI/Auction/Single/Global) | Open | |
| Tender Category (Services/Goods/Works) | Goods | |
| Type/Form of Contract (Supply /Auction /Service /Buy /Empanelment /Sell) | Supply | |
| Product Category/Name | Advanced Document Examination System- 1 Set | |
| Is Multi Currency Allowed | Yes | |
| Date of Issue/Publishing | 09/01/2025 (14:00 Hrs) | |
| Document Download/Sale Start Date | 09/01/2025 (14:00 Hrs) | |
| Document Download/Sale End Date | 19/01/2025 (18:00 Hrs) | |
| Last Date and Time for Uploading Bids | 19/01/2025 (18:00 Hrs) | |
| Date and Time of Opening of Technical Bids | 20/01/2025 (12:00 Hrs) | |
| No. of Covers (1/2/3/4) | 02 | |
| Bid Validity days (180/120/90/60/30) | 180 days | |
| Delivery | 30 Days | |
| Tender Fees | Rs. 1180/- | In form of DD in the name of “Campus Director, NFSU, Bhopal Campus” payable at Bhopal (M.P.) |
| EMD | Rs. 400000/- | |
| Address of Communication | Purchase Section, National Forensic Sciences University, Bhopal Campus, C/o CFSL, Barkheda Bonder, Bhopal (Madhya Pradesh) - 462030 | |
| Contact No. | 0755-2995274 | |
| Email Address | purchase_bhopal@nfsu.ac.in | |

Section-3: Instruction to Bidders

NFSU invites online Bids in two-bid format for the Supply and Installation of “**Advanced Document Examination System- 1 Set**” at Bhopal Campus as per technical specification given in the the Tender Document. All offers should be made in English and should be written in both figures and words. Tender document can be downloaded from the CPP Portal (<https://eprocure.gov.in/eprocure/app>) and NFSU website (<https://www.nfsu.ac.in/tenders>). The bidders are requested to read the tender document carefully and ensure compliance with all specification/instructions herein. Non-compliance with specification/instructions in this document may disqualify the bidders from the tender exercise. The Campus Director, NFSU Bhopal Campus reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificate. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

a) REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their account.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communications from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra / Pantasign etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.

b) SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization name, location, date, value etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name,

form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e- mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

c) PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual report, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

d) SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
4. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

6. The uploaded tender documents become readable only after the tender opening by authorized bid openers.
7. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
8. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance report/sheet.

e) ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315, 0120-4200462, 0120-4001002/5.

Section-4: General Instruction to the Bidders

1. The tender will be received online through portal <https://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
2. Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e- token in the company's name is a pre-requisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificate can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under link "Information about DSC".
3. Tenderer are advised to follow the Instructions provided in the 'Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.

Sd/-
Campus Director
National Forensic Sciences University
Bhopal Campus

Section-5: General Terms and Conditions

1. **Due date:** The tender has to be submitted online before the due date. The offers after the due date and time will not be considered. No manual bids will be considered.
2. **Preparation of Bids:** The offer/bid should be submitted in two bid systems i.e. Technical bid and Financial bid. The Technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate item wise price for the items mentioned in the technical bid in the given format i.e. BoQ_XXXX.
The Technical bid and the Financial bid should be submitted Online.
Note: Comparison of prices will be done ONLY on the bids submitted for the Main Equipment anything asked as 'Optional' in the specs is not to be included for overall comparison.
3. **Tender Fee and EMD (if applicable):** The tenderer should submit Tender Fee and EMD amount in the form of Demand Draft or Banker's Cheque from any of the commercial banks in favour of "**Campus Director, NFSU, Bhopal Campus payable at Bhopal (M.P.)** should reach **Purchase Section, National Forensic Sciences University Bhopal Campus** on or before the last date of Bid submission as per schedule.
Bank Account Details for submission of online EMD:
Account No. 4601000100071752
IFSC Code PUNB0208710
Bank Name Punjab Natonal Bank
Branch address GLOBUS GREEN BAY MUBARAKPURCHOURAHA Bhopal
4. **EMD Exemption:** As per Rule 170 of GFR, the EMD exemption is applicable to Micro and Small Enterprises (MSEs) and Start-ups (recognized by DPIIT). In view of the above, if the bidder will claim for EMD exemption, the bidder should meet all the criteria for Micro and Small Enterprise. The bidder must have to submit the supporting documents like NSIC registration certificate, MSE registration certificate etc. issued by competent government bodies to become eligible for EMD exemptions. The certificate shall be valid as on due date/extended due date of the tender.
5. **Refund of EMD:** The EMD will be returned to unsuccessful Tenderer only after the Tenders are finalized. In case of successful Tenderer, it will be retained till the successful installation of the equipment and submission of performance security. The EMD will be refunded without interest.
6. **Opening of the tender:** The online bid will be opened by a committee duly constituted for this purpose. Online bids (complete in all respect) received along with EMD (if any) will be opened as mentioned in tender schedule in presence of bidders' representative if available. Only one representative will be allowed to participate in the tender opening. Bid received without EMD (if present) will be rejected straight way. The technical bid will be opened online first and it will be examined by a technical committee (as per specification and requirement). The financial offer/bid will be opened only for the offer/bid which technically meets all requirements as per the specification, and will be opened in the presence of the vendor's representatives subsequently for further evaluation. The bidder if interested may participate on the tender opening Date and Time. The bidder should produce authorization letter from their company to participate in the tender opening.
7. **Acceptance/ Rejection of bids:** The committee reserves the right to reject any or all offers without assigning any reason.

8. **Pre-qualification criteria:**
- (i) Bidders should be the manufacturer / authorized dealer. Letter of Authorization from original equipment manufacturer (OEM) on the same and specific to the tender should be enclosed.
 - (ii) An undertaking from the OEM is required stating that they would facilitate the bidder on a regular basis with technology/product updates and extend support for the warranty as well.
 - (iii) OEM should be internationally reputed Branded Company.
 - (iv) Non-compliance of the tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between the bidder specification and supporting documents etc. may lead to rejection of the bid.
 - (v) In the tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
 - (vi) If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
9. **Performance Security:** The supplier shall require to submit the performance security in the form of irrevocable bank guarantee issued by any Indian Nationalized Bank for an amount equals to 5% of the item value within 21 days from the date of receipt of the purchase order and should be kept valid for period of 60 days beyond the date of completion of warranty period.
10. **Force Majeure:** The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, act of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - If a Force Majeure situation arises, the Supplier shall promptly notify the purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall reasonable alternative means for performance not prevented by the Force Majeure event.
11. **Risk Purchase Clause:** In the event of failure of supply of the item/equipment within the stipulated delivery schedule, the purchaser has all the rights to purchase the item/equipment from the other source on the total risk of the supplier under risk purchase clause.
12. **Packing Instructions:** Each package will be marked on three sides with proper paint/indelible ink, the following:
- i. Item Nomenclature
 - ii. Order/Contract No.
 - iii. Supplier's Name and Address
 - iv. Consignee details
 - v. Packing list reference number
- The supplier must follow the applicable standards like IS 9313: 1979 etc. for packing and packing material. In the event of breakage or loss to equipment and supplies during the carriage of supplies from the origin of equipment to the installation site, the supplier has to replace it with new equipment/supplies immediately at his own risk. Supplier will settle his claim with the insurance

company as per his convenience. NFSU will not be liable to any type of losses in any form.

13. **Deliver and Documents:** Delivery of the goods should be made within a maximum of 4 to 6 weeks in case of Indigenous goods and 8 to 10 weeks in case of Imported goods, from the date of Purchase Order. However, in case of special or fabricated goods the delivery period will be notified in Purchase Order. The supplier shall also send the following documents with other documents.

- i) 3 copies Supplier invoice showing contract number, goods' description, quantity, unit price, total amount etc.
- ii) Insurance Certificate if applicable;
- iii) Manufacturer's/Supplier's warranty certificate;
- iv) Inspection Certificate issued by the nominated inspection agency, if any
- v) Supplier's factory inspection report; and
- vi) Certificate of Origin (if possible by the beneficiary)
- vii) Two copies of the packing list identifying the contents of each package.
- viii) The above documents should be received by the Purchaser before arrival of the Goods (except where the Goods have been delivered directly to the Consignee with all documents) and, if not received, the Supplier will be responsible for any consequent expenses.

14. **Installation & Demonstration:**

The Supplier is required to complete the installation and demonstration of the equipment within one month of the arrival of materials at the consignee's site of installation. Failure to do so will result in the application of the penalty clause, which will be the same as per the supply of materials. However, in the event of a delay in site preparation at the end of purchaser/consignee, the delay will be excused, and the penalty clause will not be applicable.

In case of any mishappening/damage to equipment and supplies during the carriage of supplies from the origin of equipment to the installation site, the supplier has to replace it with new equipment/supplies immediately at his own risk. Supplier will settle his claim with the insurance company as per his convenience. NFSU will not be liable to any type of losses in any form.

15. **Extension of delivery & Installation:** If the supplier would unable to complete the order within the stipulated time, for which the supplier is responsible, it is required to request for the extension of the delivery period before the expire of the delivery period mentioned in the purchase order, it may be extended with justified reasons. In case the supplier would fail to complete the order within the stipulated time, NFSU reserve the right to cancel the contract/ order and performance security / EMD may be forfeited.

16. **Delay delivery:** If the delivery is not made within the due date for any reason, the Committee will have the right to impose penalty 0.5% per week and the maximum deduction is 10% of the contract value/price.

17. **Prices:** The price should be quoted in net per unit (after breakup) and must include all packing and delivery charges.

Further, depending on the nature of the goods, there may be cost elements towards installation and commissioning, operator's training, and so on. Normally, it may be included in the equipment cost but if it is quoted separately, the same will be added in the item price for the determination of ranking of the bidders.

The offer/bid should be exclusive of taxes and duties, which will be paid by the purchaser as applicable. However, the percentage of taxes & duties shall be clearly indicated. Necessary certificate will be issued on demand.

The Buyer/Committee will have the right to award contracts to different Bidders for being lowest in particular items.

For ranking of offers, price of complete scope of supply as detailed in technical specifications, the procuring authority/Purchaser may decide as follows for comparison of price bid-

- (i) All items of the bid which are mandatorily required to meet the tendered specification of the item/system.
- (ii) If a bidder has put certain items/modules which are required to meet the tendered specification in the 'optional' part of the bid, then such optional items shall also be included for the purpose of price comparison.
- (iii) On the other hand, if a bidder has inadvertently included any item/module in its main price bid which is not required as per tender specifications, then the price of such item/module shall be excluded from the price comparison provided that the price for the said item/module is clearly reflected separately in the bid.
- (iv) Anything asked as 'optional' in our specs is not to be included for overall comparison.

Non-conformities between Figures and words:

Sometimes, non-conformities/errors are also observed in responsive tenders between the quoted prices in figures and in words. This situation normally does not arise in case of e- Procurement. This should be taken care of in the manner indicated below:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected.
- (ii) If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected.
- (iii) If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

18. Duties:

NFSU is exempted from paying custom duty under notification 51/96 dated 23.07.1996, 43/2017 dated 30.06.2017 and 42/2022 dated 13.07.2017 as amended from time to time. Presently this is valid till 31.08.2025. Please state clearly that this certificate is required.

After taking into account the aforementioned exemption, any remaining payable amount, if applicable, should be settled by the supplier in the first instance. Subsequently, upon submission of the Bill of Entry (BoE), e-receipt, and related documentation, reimbursement will be processed based on the actual expenses incurred. It's important to note that penalties or interest will not be covered by the purchaser/consignee.

Custom clearance charges in case of Imported goods:

The Seller shall responsible for conducting custom clearance (at the port) at their own cost with the help of purchaser/consignee. The necessary documents for custom clearance will be supplied by the purchaser/consignee. The purchaser/consignee will not incur any additional cost/charges for custom clearance, warehouse or related services.

19. Taxes:

Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to Purchaser. However, GST etc., in respect of the transaction between the Purchaser and the Supplier shall be payable extra, if so stipulated in the order.

20. Resolution of Disputes: The dispute resolution mechanism to be applied pursuant shall be as follows:

In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the **Executive Registrar, NFSU** and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

21. **Jurisdiction/Applicable Law:** The contract shall be interpreted in accordance with the laws of the Union of Indian and all disputes shall be subject to place of Jurisdiction (i.e. Bhopal (M.P.) INDIA).

22. **Inspection and Tests:** Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

- After the goods are manufactured and assembled, inspection and testing of the goods shall be carried out at the supplier's plant by the supplier, prior to shipment to check whether the goods are in conformity with the technical specifications attached to the purchase order. Manufacturer's test certificate with data sheet shall be issued to this effect and submitted along with the delivery documents. The purchaser shall be present at the supplier's premises during such inspection and testing if need is felt. The location where the inspection is required to be conducted should be clearly indicated. The supplier shall inform the purchaser about the site preparation, if any, needed for installation of the goods at the purchaser's site at the time of submission of order acceptance.
- The acceptance test will be conducted by the Purchaser, their consultant or other such person nominated by the Purchaser at its option after the equipment is installed at purchaser's site in the presence of supplier's representatives. The acceptance will involve trouble free operation and ascertaining conformity with the ordered specifications and quality. There shall not be any additional charges for carrying out acceptance test. No malfunction, partial or complete failure of any part of the equipment is expected to occur. The Supplier shall maintain necessary log in respect of the result of the test to establish to the entire satisfaction of the Purchaser, the successful completion of the test specified.
- In the event of the ordered item failing to pass the acceptance test, a period not exceeding one weeks will be given to rectify the defects and clear the acceptance test, failing which the Purchaser reserve the right to get the equipment replaced by the Supplier at no extra cost to the Purchaser.
- Successful conduct and conclusion of the acceptance test for the installed goods and equipment shall also be the responsibility and at the cost of the Supplier.

23. **Right to User Defective Goods:**

If after delivery, acceptance and installation and within the guarantee and warranty period, the operation or user of the goods proves to be unsatisfactory, the Purchaser shall have the right to continue to operate or use such goods until rectifications of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the Purchaser's operation.

24. **Supplier Integrity:**

The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state of the art methods and economic Principles and exercising all means available to achieve the performance specified in the contract.

25. Training:

The supplier shall be required to undertake to provide the technical training to the personnel (technical and end user) to enable them to effectively operate the total equipment at the Purchaser/Consignee's premises, immediately after completing the installation of the equipment at the supplier's cost.

26. Incidental Services: The incidental services also include:

- Furnishing of 01 set of detailed operations & maintenance manual.
- Arranging the shifting/moving of the item to their location of final installation within purchaser/consignee premises at the cost of Supplier through their Indian representatives.

27. Insurance: The goods to be supplied will be insured by the supplier against all risks of loss or damage from the date of shipment till such time it is delivered at purchaser/consignee's site.

28. Governing Language:

The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.

29. Manuals and Drawings:

- (i) Before the goods and equipment are taken over by the Purchaser, the Supplier shall supply operation and maintenance manuals. These shall be in such details as will enable the Purchaser to operate, maintain, adjust and repair all parts of the works as stated in the specifications.
- (ii) The Manuals shall be in the ruling language (English) in such form and numbers as stated in the contract.
- (iii) Unless and otherwise agreed, the goods equipment shall not be considered to be completed for the purpose of taking over until such manuals and drawing have been supplied to the Purchaser.

30. Site Preparation: The supplier shall inform to the purchaser/consignee about the site preparation, if any, needed for the installation of equipment, immediately after the receipt of the purchaser order. The supplier must provide complete details regarding space and all the other infrastructural requirements needed for the equipment, which the purchaser/consignee should arrange before the arrival of the equipment to ensure its timely installation and smooth operation thereafter.

The supplier shall visit the purchaser/consignee site where the equipment is to be installed and may offer his advice and render assistance to purchaser/consignee in the preparation of the site and pre-installation requirements.

31. Defective Equipment: If any of the equipment supplied by the Tenderer is found to be substandard, refurbished, un-merchantable or not in accordance with the description/specification or otherwise faulty, the purchaser/consignee will have the right to reject the equipment or its part. The prices of such equipment shall be refunded by the Tenderer with 18% interest if such payments for such equipment have already been made. All damaged or unapproved goods shall be returned at supplier. Defective part in equipment, if found before installation and/or during warranty period, shall be replaced within 30 days on receipt of the intimation from this office at the cost and risk of supplier including all other charges. In case supplier fails to replace above item as per above terms and conditions, Purchaser/Consignee may consider "Banning" the supplier.

32. Spare Parts:

The supplier may be required to provide any or all of the following materials, notification, and information pertaining to spare parts manufactured or distributed

by the Supplier:

- (i) Such spare parts as the Purchaser may elect to purchase from the Supplier, providing that this election shall not relieve the Supplier of any warranty obligations under the Contract; and election shall not relieve the Supplier of any warranty obligation under the Contract; and
- (ii) In the event of termination of production of the spare parts:
- (iii) Advance notification to the Purchaser of the pending termination, in sufficient time to permit the Purchaser to procure needed requirements; and
- (iv) Following such termination, furnishing at no cost to the Purchaser, the blueprints, drawings and specifications of the spare parts, if requested.

Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods, such as gaskets, plugs, washers, belts etc. Other spare parts and components shall be supplied as promptly as possible but, in any case, within six months of placement of order.

33. Termination for Default:

The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- (i) If the Supplier fails to delivery any or all of the Goods within the period(s) specified in the order or within any extension thereof granted by Purchaser; or
- (ii) If the Supplier fails to perform any other obligation(s) under the Contract.
- (iii) If the Supplier, in the judgement of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

- For the purpose of this Clause:

- (i) **“Corrupt practice”** means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- (ii) **“Fraudulent practice”** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non- competitive levels and to deprive the Borrower of the benefits of free and open competition;

- In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

34. Warranty:

- (i) Warranty period shall be **Three Year (03 Year)** from the date of installation and acceptance of Goods at the Purchaser/Consignee site, against the defect of any manufacturing, workmanship and poor quality of components and tenderer also give the guarantee / warranty declaration on the letter head in prescribed format as attached with tender. The warranty should be comprehensive on site from the date of final acceptance of goods at consignee location.
- (ii) The supplier will have to provide **Four (04) free services for maintenance** during the warranty period.
- (iii) The Purchaser/Consignee shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall immediately within **Two (02) days** arrange to repair or replace the defective goods or parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods

thereafter. The period of correction of defects in the warranty period is Two (02) days. If the supplier having been notified fails to remedy the defects within Two (02) days, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expenses and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.

35. AMC/CMC:

- (i) The maintenance charges under different schemes after the expiry of the warranty should be mentioned.
- (ii) After the warranty period is over, Annual Maintenance Contract (AMC)/Comprehensive Maintenance Contract (CMC) up to next Five (05) Years will be started. The AMC/CMC charges will not be included in computing the total cost of the equipment.

36. Payment:

a) Indigenous goods:

100% payment shall be made within 30 days by the Purchaser against delivery, inspection, successful installation, commissioning and acceptance of the equipment at Purchaser/Consignee site in good condition and to the entire satisfaction of the Purchaser and on production of unconditional performance bank guarantee as specified in tender terms and conditions.

b) Imported goods:

I. Letter of Credit:

- (i) Letter of Credit will be established on 100% of the Purchaser Order value. 90% of the Net Purchaser Order Value shall be paid on shipment of the equipment and on the submission of the following original documents through bank:
 - a) Air Waybill/ Bill of Lading in Original
 - b) Signed commercial invoice in duplicate for claiming 90% payment.
 - c) Certificate of Country of Origin.
 - d) Packing list in duplicate.
 - e) Provide the manufacture's guarantee certificate and in-house inspection certificate.
- (ii) Balance 10% of Net Purchaser Order value shall be released after satisfactory installation / testing or commissioning and handing over of the equipment, on the submission of installation report duly certificated by the Purchaser/Consignee, through Bank and on submission of performance bank guarantee. The following documents are required for 10% payment:
 - a) Signed Commercial Invoice
 - b) Acceptance certificate by purchaser
 - c) Submission of performance bank guarantee

In case the delivery date of the contract is extended to take care of delay in supply, for which the supplier is responsible, the tenure of the LC is also to be extended, but the expense incurred for such an extension (of LC) is to be borne by the supplier.

Or

- II. Telegraphic Transfer (TT):** 100% payment will be made through TT after delivery and successful installation and on submission of performance bank guarantee.

The payment shall be made after deducting Government dues as applicable.

37. As per Ministry of Finance, Deptt. of Expenditure, Public Procurement Division order (Public Procurement No.1) issued form file No.6/18/2019-PPD dated 23rd July, 2020 regarding Restrictions under Rule 144 (xi) of General Finance Rules (GFRs) 2017, it is directed that any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority i.e. the Dept. for Promotion of Industry and Internal Trade (DPIIT). The said order will not apply to bidders from those countries (even sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects (updated lists of the countries are given in the Ministry of External Affairs)

“Bidder” (including the term ‘tenderer’, ‘seller’, ‘consultant’ or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not failing in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participated in a procurement process.

“Bidders from a country which shares a land border with India” for the purpose of this Order means:

- (i) An entity incorporated, established or registered in such a country; or
- (ii) A subsidiary of an entity incorporated, established or registered in such a country; or
- (iii) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- (iv) An entity whose beneficial owner is situated in such a country; or
- (v) An Indian (or other) agent of such an entity; or
- (vi) A natural person who is the citizen of such a country; or
- (vii) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

The beneficial owner for the purpose of above will be as under: -

- I. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person (s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercise control through other means.

Explanation-

- a. “Controlling ownership interest” means ownership of or entitlement to more than twenty-five percent of share or capital or profit of the company;
 - b. “Control” shall include the right to appoint majority of the directors or to control the management of policy decisions including by virtue of their shareholding or management rights or shareholders’ agreements or voting agreements;
- II. In case of partnership firm, the beneficial owner is the natural person (s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - III. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person (s), who, whether acting along or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - IV. Where no natural person is identified under (I) or (II) or (III) above, the beneficial owner is the relevant natural person who holds the position of

managing official;

- V. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

An agent is a person employed to do any act for another, or to represent another in dealings with the third person.

For Works contracts, including Turnkey contracts, the successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

The bidder shall ensure to comply with the said order. If the bidder whose bid is accepted is found to be false, this would be a ground for immediate termination and further legal action in accordance with law.

38. **Exemption from Make in India Purchase Preference:** As per the OM No. 23011/14/2024-WS-III dated 15-10-2024 from Women Safety Division, Ministry of Home Affairs, Government of India this equipment is exempted from the instructions related to GTEs issued by the Department as there is no local manufacturer is available:

Make in India Purchase Preference policy will not be applicable for above mentioned equipment as there is no local manufacturer is available.

39. **User list:** Brochure detailing technical specification and performance, list of industrial, forensic labs and educational establishments where the items enquired have been supplied must be provided.
40. **Application Specialist:** The Tenderer should mention in the Techno-Commercial bid the availability and name of Application Specialist and Service Engineers in the nearest regional office must be provided.
41. **Compliance report/certificate/sheet:** This report/certificate must be provided indicating conformity to the technical specifications.
42. **Certification/Standard/Benchmarks:** The goods must be certified based on applicable standards like ISO, ISI, QCI, BIS or other international standards etc. The certificate for the same should be attached with bidding documents.
43. **Other Conditions:**
- I. In case the bidder is silent on any clause(s) mentioned in the tender document, NFSU shall construe that the bidder had accepted the clause(s) as per the tender. No any claim in this regard will be entertained. Further there should be no any counter offer to the general terms and conditions of the tender.
 - II. The provisions of applicable rules (like GFR etc.) of public procurement, issued by Government of India will be applicable on this tender.
44. **Address and Contact details for Inspection, Delivery, Installation and Payment:**
National Forensic Sciences University Bhopal C/o
CFSL, Barkheda Bonder, Bhopal
(Madhya Pradesh) - 462030
Contact No: 0755-2995274
Email: purchase_bhopal@nfsu.ac.in

Section-6: Eligibility Criteria & Online Bid submission Procedure

In order to apply for this tender, the intending bidders must fulfill the following eligibility criteria, failing which their bid will not be considered for the further evaluation process.

6.1 Eligibility Criteria (the bidders must submit the following)

- a) Valid PAN, GST Registration and Firm establishment / Company incorporation certificate as on the date of submission of the bid (**Self-certified scanned PDF files to be uploaded in respective packet of Other Important Documents (OID)**).
- b) Details of Tender Fee and Earnest Money Deposit (EMD), with a self-declaration for accepting the Tender Terms & Conditions mentioned in the tender documents (**As per the Annexure-XI given in this tender document**).
- c) Bidders should be neither blacklisted by any Government Dept., nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. **A duly completed self-declaration certificate for the Clean Track Record to this effect is to be submitted as per the Annexure-IV given in this tender document.**
- d) **Manufacturer Authorization Form (MAF)** - Duly seal and inked signed on letterhead of OEM with current date of the bid with proper name, mail id, designation & contact no. of authorized person in the certificate must be submitted **as per the Annexure IX. No other format will be considered.**
- e) Seller should submit Brochure with Printed catalogue / or any other relevant document to be attached for justification of Specification Compliance sheet and detailed technical specifications of the equipment quoted and the product quoted should also be available on the website of OEM.
- f) **Onsite Warranty & Support** - Warranty period of each item shall be 3 years **onsite OEM warranty and the warranty period shall be** from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods at the consignee location. The Successful Bidder must submit the OEM Warranty certificates at the time of Commissioning of the items/items
- g) The bidder should have a minimum 3 years of experience as on the bid submission date for supply same or similar type of item as required in the tender to National Level Institutions like IITs, NITs, IISc, IIIT, IISERs, NISERs, Central Universities, Institute of National Importance and Government Institutions, CFSL's and SFSL's. **Copy of the work orders and the work execution / completion certificate from the client end are to be submitted as per the Annexure-V given in this tender document.**
- h) **Performance Certificate from Clients:** The bidders mandatorily submit performance certificate of the equipment's from at least 3 clients within 5 years from the bid publication date, with valid email and Mobile number for verification of the performance of the equipment.
Note:
 - i. **Installation/ report will not be considered as a performance certificate.**
 - ii. **If the client confirms poor performance report on official enquiry from NFSU Bhopal Campus, the bid will be liable for rejection.**
- i) The bidder's average annual turnover during the last three consecutive financial years i.e. 2021-22, 2022-23 and 2023-24 should not be less than Rs. ----- Lakh (Rupees -----Lakh only). (Certificate issued by a Practitioner Chartered Accountant with valid UDIN should be enclosed along with the Annexure-VII, the year in which no turnover is shown would also be considered for working out the average).

Section-7: Financial Bid

The Financial Proposal/Commercial bid format (BoQ) is provided as BoQ along with this tender document at <https://eprocure.gov.in/eprocure/app>

- i. Bidders are advised to download the BoQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid.
- ii. Bidder shall not tamper/modify the downloaded price bid template (BoQ) in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD (if any) shall be forfeited.
- iii. Bidders are advised to quote the offer (inclusive of all charges and expenditure required to be incurred by the bidder for the required scope of work as per the bid document) excluding applicable taxes. Only taxes as applicable shall be paid extra over and above the quoted rates.
- iv. The payment shall be made as per the financial quotes submitted by the bidder and accepted by the buyer.
- v. No advance payment shall be made to the contractor.
- vi. The price quoted shall cover all aspects of service delivery, it shall be inclusive of all consumables required to provide the service.
- vii. If the tax amount is not mentioned separately in the Financial Bid (BOQ), the quoted price will be treated as (inclusive of taxes). No further communication will be entertained later or else the EMD (if any) will be forfeited.
- viii. Bidders are requested to upload the duly filled (BOQ) under the cover-2 on the CPP Portal as mentioned below:

Packet-1: Financial Bids in (BoQ) XLS version Filled with all relevant information.

Section-8: Bid Evaluation

For the purpose of selection of the bidder/bidders, a two-bid system evaluation process will be followed. The response to the tender should be submitted in two parts viz. Technical Bid & Financial Bid. Evaluation will be done strictly on Eligibility Criteria and Technical Specification as mentioned in this tender.

- a) **Technical Bid Evaluation:** The Technical Evaluation Committee constituted by the NFSU Bhopal Campus shall verify the particulars furnished by the bidder independently and shall examine the bids to confirm that all documents pertaining to the Eligibility Criteria and Technical Criteria have been provided, and shall ascertain the completeness of each document submitted. If any of these documents or information is missing, NFSU Bhopal Campus reserves the right to call upon the missing documents/ Clarification on the submitted documents from the Bidders or reject the bid on account of unresponsive bid and the rejected bids will be ignored for the further evaluation purpose.

Only those bidders who fulfill the minimum eligibility criteria as mentioned in the bid will be considered as a technically qualified bidders and only, they will be considered for evaluation of the Financial Bid.

- b) **Financial Bid Evaluation:** Financial bids of the technically qualified bidders will be opened on a separated date.
- c) **Placement of Order:** Order will be placed to L1 bidder as per the University norms.

Undertaking
Acceptance Of Terms & Conditions Of Tender
(Duly sealed and signed certificate on Company/ Firm's Letterhead)

To,
The Campus Director,
National Forensic Sciences Bhopal Campus
C/o CFSL Bhopal,
Barkheda Bonder, Indore Bhopal Highway,
Bhopal

Subject: Acceptance of All Terms & conditions of Tender.

Tender ref: GeM tender No.....

Dear Sir,

1. I/We have Downloaded/obtained the tender document(s) for the above-mentioned Tender enquiry no. from the GeM portal/website.
2. I/We hereby certify that I/we have read entire terms & conditions of the tender documents (including all documents like annexure, schedules etc.) along with Additional terms and conditions (ATC) which form part of the tender document and I/we shall be abiding by the terms & conditions/clauses contained therein
3. The corrigendum(s) issued from time to time by NFSU, Bhopal Campus to have also been taken into consideration, while submitting this acceptance letter.
4. I/We do hereby declare that I/We have read and understood the entire specifications/requirements laid down in the tender document and have prepared the bid compliance with the requirements specified in the document.
5. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/corrigendum(s) in totality/entirely.
6. In case any provisions of this tender are found violated, NFSU, Bhopal Campus shall be at liberty to reject this tender/bid and we shall not have any claim/right against NFSU, Bhopal Campus in satisfaction of this condition.

Date:

(Seal & Signature of the bidder)

Acceptance of Other Terms and Conditions

| S. No. | Other Terms and Conditions | Compliance Yes/No |
|--------|---|-------------------|
| 1. | Scope of Work: SITC and demonstration of all items with all accessories as mentioned in the detailed specifications sheet. | |
| 2. | The Bidder should give self-declaration certificate for acceptance of all terms & conditions of tender documents. A duly completed certificate to this effect is to be submitted as per the Annexure-I of ATC on the letter head of the bidder. No other format will be considered. | |
| 3. | Bid-Securing Declaration Undertaking - Duly sealed and signed certificate on Company/ Firm's Letterhead must be submitted as per annexure III | |
| 4. | The firm should be neither blacklisted by any Central / State Government / Public Undertaking / Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. A duly completed undertaking to this effect is to be submitted as per the Annexure-IV of ATC on the letter head of the bidder. No other format will be considered. | |
| 5. | Price Reasonability Certificate - Duly sealed and signed certificate on Company/ Firm's Letterhead is to be submitted as per the Annexure-V of ATC. No other format will be considered | |
| 6. | The Bidder should attach list of Purchase Order / Work Order for SITC of quoted item/items during last 3 years from the date of publication of tender. The details of the same along with work order with satisfactory completion certificate from clients are to be submitted with Annexure-VI of ATC on the letter head of the bidder. No other format will be considered | |
| 7. | Minimum Average Annual Turnover of the bidder (For 3 Years): As per tender document. Audited Balance Sheets of last 3 financial years must be submitted. Copies of duly audited profit & loss accounts / CA Certificate with UDIN are to be submitted as per the Annexure-VII of ATC. | |
| 8. | Undertaking for Re-installation of the equipment: Since the instrument will be installed in the temporary campus initially, vendor should take responsibility of shifting the instrument at their cost to the permanent campus at a later date even if the warranty period is over. A duly completed undertaking to this effect is to be submitted as per the Annexure-VIII of ATC on the letter head of the bidder. No other format will be considered. | |
| 9. | Manufacturer Authorization Form (MAF) - Duly seal and inked signed on letterhead of OEM with current date of the bid with proper name, mail id, designation & contact no. of authorized person in the certificate must be submitted as per the Annexure IX . No other format will be considered. | |
| 10. | Onsite Warranty & Support - Warranty period of each item shall be 3 years onsite OEM warranty and the warranty period shall be from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods at the consignee location. The Successful Bidder must submit the OEM Warranty certificates at the time of Commissioning of the items/items. | |
| 11. | Performance Certificate from Clients: The bidders mandatorily submit performance certificate of the equipment's from at least 3 clients within 5 years from the bid publication date, with valid email and Mobile number for verification of the performance of the equipment. Note: 1. Installation/ report will not be considered as a performance certificate. 2. If the client confirms poor performance report on official enquiry from NFSU Bhopal Campus, the bid will be liable for rejection. | |
| 12. | Compliance with Technical specification - As per Annexure-X of ATC on the letter head of the bidder to be mandatorily submitted. No other format will | |

| | | |
|-----|---|--|
| | be considered. Variation will not be accepted in any case. No other format will be considered. | |
| 13. | All the documents mentioned above, are to be submitted duly field and Seal signed in the provided format (Annexure) along with the bid. Without the above-mentioned documents in the provided format, the bid will be summarily rejected. | |
| 14. | SITC and demonstration to be completed within 30 days after receipt of the contract. | |
| 15. | Vendor must supply All the Hardware accessories required to install the equipment's. | |
| 16. | Seller should submit Brochure with Printed catalogue / or any other relevant document to be attached for justification of Specification Compliance sheet and detailed technical specifications of the equipment quoted and the product quoted should also be available on the website of OEM. | |
| 17. | The bidder should also quote the rates for AMC and CMC (Excluding Taxes) for further 05 years after completion of Warranty period separately. | |
| 18. | Vendors should comply to the norms of demonstration of entire equipment to be supplied to END User as and when asked by END user at actual Site of Installation during any stage of Administrative or Technical Scrutiny. | |
| 19. | Seller should be an authorized vendor for the sale of the quoted product as per the specifications required and should have authorized service Centre for any post delivery services, repairs or replacement or parts, products or requirement of accessories as and when needed and should have authorized service Centre in India and in the State where the product is to be delivered. | |
| 20. | Custom Clearance at Bhopal Airport. (In Case of Imported Items) | |
| 21. | Timely Servicing/rectification of defects during the warranty period: After having been notified of the defects/service requirement during the warranty period, Seller has to complete the required Service / Rectification within 7 days' time limit. If the Seller fails to complete service/rectification with the defined time limit, a penalty of 0.5% of the Unit Price of the product shall be charged as a penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service/rectification done from alternate sources at the risk and cost of the Seller besides the forfeiture of PBG. The seller shall be liable to reimburse the Buyer for such service/rectification. | |
| 22. | Exemption from Make in India Purchase Preference: As per the OM No. 23011/14/2024-WS-III dated 15-10-2024 from Women Safety Division, Ministry of Home Affairs, Government of India this equipment is exempted from the instructions related to GTEs issued by the Department as there is no local manufacturer is available: Make in India Purchase Preference policy will not be applicable for above mentioned equipment as there is no local manufacturer is available. | |
| 23. | Conditional bid will not be accepted in any case. Bid with conditional clause will be summarily rejected and correspondence in this regard will be entertained. | |
| 24. | Other Important Documents (OID) - PAN, GST and Registration certificate must be submitted. | |

Date:

Date:

Place:



Authorized Signatory
Name:

Designation:

Bid-Securing Declaration Form
(Duly sealed and signed certificate on Company/ Firm's Letterhead)

Date: _____

GeM Bid No: _____

**To,
The Campus Director,
National Forensic Sciences Bhopal Campus
C/o CFSL Bhopal,
Barkheda Bonder, Indore Bhopal Highway,
Bhopal**

Respected Sir,

I/We. The undersigned, declare that: I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of two year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Date:

(Seal & Signature of the bidder)

Undertaking
self-declaration certificate for the clean track record
(Duly sealed and signed certificate on Company/ Firm's Letterhead)

To,
The Campus Director,
National Forensic Sciences Bhopal Campus
C/o CFSL Bhopal, Barkheda Bonder, Indore Bhopal Highway,
Bhopal

Subject: Declaration regarding Blacklisting, Fraud and Corrupt Practices & Land Border -reg

Respected Sir,

1. I -----Proprietor/ Director/ Partner of the firm M/s.--
-----do hereby solemnly affirm that the firm M/s. -----
-----has never been black listed/debarred by any organization/office and there has not been any work cancelled against them for poor performance in the last three years reckoned from the date of invitation of Tender.
2. We certify that during the last 3 years, we have neither failed to perform on any contract, as evidenced by Imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public/private authority nor have had any contract terminated by any public authority for breach on our part.
3. There is no vigilance/CBI case or court case pending against the firm. This is to declare and certify that neither myself nor my firm has ever been blacklisted by any Govt./Semi Govt./Public/Private Institution.
4. We have not directly or indirectly or through an agent engaged or Indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal Issued by or any agreement entered into with the Authority or any other public sector enterprise or any Government, Central or State;
5. I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/We certify that this bidder is not from a country or, if from such a country, has been registered with the Competent Authority, I hereby certify that this bidder fulfills all requirement in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached).
6. I/We certified that all information furnished by our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract without prejudice to any other rights or remedy including the forfeiture of the full earnest money deposit absolutely.

Date:

(Seal & Signature of the bidder)

Undertaking
Price Reasonability Certificate

(Duly sealed and signed certificate on Company/ Firm's Letterhead)

To,
The Campus Director,
National Forensic Sciences Bhopal Campus
C/o CFSL Bhopal, Barkheda Bonder, Indore Bhopal Highway,
Bhopal

This is to certify that the prices quoted for (Name of the Item offered) are best and minimum and we have not quoted the same on lesser rates than those being offered to any Government institution/University or to any customer nor we will do till the validity of offer or execution of Purchase Order.

Date:

(Seal & Signature of the bidder)

**WORK EXPERIENCE
PREVIOUS SUPPLY ORDER DETAILS**

Name of the Firm _____

| Order Placed by (Full address of Purchaser) | Order No. and Date | Description and quantity of order equipment | Value of order | Date of Completion of delivery as per contract | Has the equipment been installed satisfactorily (Attach a Certificate from the Purchaser/Consignee) | Contact person along with Telephone No., Fax No. and email address |
|--|--------------------|---|----------------|--|---|--|
| | | | | | | |

Note: Satisfactory Completion certificate from client must be submitted along with copy of purchase/Work order.

Date:

(Seal & Signature of the bidder)

Average Annual Turnover Details

| Evaluation Criteria | | | Remark |
|--|----------------|-----------------|--|
| The annual financial turnover of the bidder, ending on 31st March of the year. | Financial Year | Turnover in Rs. | Supporting Documents are to be submitted |
| | 2023-24 | | |
| | 2022-23 | | |
| | 2021-22 | | |

Date:

(Seal & Signature of the bidder)

** A copy of duly signed profit & loss accounts / CA Certificate with UDIN is to be submitted along with the Annexure-VII.*

Undertaking

(Duly sealed and signed certificate on Company/ Firm's Letterhead)

I/We hereby agree to take full responsibility of shifting the instrument at our own cost to the permanent campus at a later date even if the warranty period is over.

Date:

Authorized Signatory

Date:



Name:

Place:

Designation:

**Manufacturer Authorization Form (MAF)
(Inked signed copy on Letterhead of OEM)**

Date: _____

To,
The Campus Director,
National Forensic Sciences Bhopal Campus
C/o CFSL Bhopal,
Barkheda Bonder, Indore Bhopal Highway,
Bhopal (M.P.) - 462038

Dear Sir,
Tender Reference No. _____

We, _____ <OEM/ Manufacturer name> having our registered office at _____, are an established and reputed manufacturer of Computer Systems.

We confirm that M/s _____ <Bidder name> having its registered office at _____ is our authorized partner for M/s _____. We hereby authorize M/s _____ <Bidder name> to quote and execute the order for the subject tender on behalf of _____ <OEM/ Manufacturer name>.

Our full support is extended to them in all respects for supply, warranty and maintenance of our products. We also ensure to provide the service support for the supplied equipment during the entire warranty period of 3 years from the date of supply/installation of the equipment as per tender terms.

We also undertake that in case of default in execution of this tender by the M/s _____ <Bidder name>, the _____ <OEM/ Manufacturer name> will take all necessary steps for successful execution of the contractual obligations as per tender.

We hereby confirm that, as on the date of submission of this tender M/s _____ <Bidder name>, has sufficient credit worthiness directly with us to supply our Products / Services and has adequate line of credit arrangement with us to undertake this contract / PO as per terms & conditions within stipulated time lines.

In case nominated Business Partner fails to meet contractual obligations / time lines, we will arrange to take all necessary steps for successful execution of this project as per tender requirements.

Yours faithfully,

Name of person:

(Seal of the OEM)

For and on behalf of M/s _____

Designation:

Date:

Contact No.:

Place:

Email ID:

Compliance with Technical specification
Advance Document Examination System

Offered Make: _____ Offered Model: _____

| Sr. No. | Parameters | Specifications | Compliance Yes/No | Remarks |
|---------|---------------------|--|-------------------|---------|
| 1. | System description | A sophisticated digital imaging Video Spectral Comparator technology with Colour/IR high resolution live 12M pixel or more commercial grade camera with spectral range 350-1100nm with a 50x or more optical range, Digital zoom up to 8x giving image magnification up to 500x. The system should provide super resolution up to 127 mega pixel for sharp, bright images of the document at highest magnification. | | |
| 2. | Field of view | Standard field of view (excluding XY stage) should be minimum 210 x160mm \pm 2 % or better. Equivalent to optical magnification of up to 100 x \pm 5 % or better or above on 32" 4K monitor. | | |
| 3. | Filters | System should have UV pass filter, Visible pass filter and a linear polarizer for cross polar imaging and ability to add custom filter. The system must include High-pass, Low-pass and Bandpass Excitation Filters for halogen light sources or Narrow band spotlight LEDs excitation module with high-pass emission filter. | | |
| 4. | Light Sources | The system should be equipped with the latest LED or Halogen lamp light source for Incident & transmitted visible and IR. It should also provide provision for oblique visible and IR light sources with adjustable height and angle through Manual or Automatic programmable. This feature will enable the examination of surface features such as indentations and watermarks | | |
| 5. | | The system may have incident visible/ IR light/ side light with variable angle selection. | | |
| 6. | X/Y motorized stage | It should have software controlled motorized X-Y stage with 0.01mm step movement and minimum travel of 60mm x 45mm or 70 mm X 48 mm with fixed or removable XY table object. | | |
| 7. | Anti-Stokes | It must include Anti Stokes examination, coaxial light source module. | | |
| 8. | Micro spectrometer | It should have an integrated industry standard grating type Micro spectrometer for measurement of absorption, reflectance, transmission, and fluorescence spectra from 400nm to 1000nm captured in real time with a resolution of 3nm, demonstrable on the equipment at any given time. | | |
| 9. | Calibration | The supply should include a Calibration certificate/ report using NIST traceable standards in pdf format. | | |
| 10 | Diagnostic check | The system should support automated diagnostic check for the status of the motor, light sources, | | |

| | | | | |
|----|--------------------------|---|--|--|
| | | and filters for detection of any kind of failure in the system. | | |
| 11 | IPI and Lettescreen++ | Licensed version of IPI (Invisible Personal Information) and Letterscreen++ should be provided. | | |
| 12 | Travel Document Reader | It should have a range of automated examination functions specific to the document being examined (eg. Passports, ID Cards, banknotes, and ink analysis etc.) | | |
| 13 | Computer System | A latest generation Computer System along with a compatible colour laser printer must be included. | | |
| 14 | Software | The comprehensive system software to cover all Video Spectral Comparison applications and software updates. | | |
| 15 | Power | Power requirements: As per Indian Electrical Standards. | | |
| 16 | Warranty | The equipment must provide 3 years' warranty and an on-site operational training at consignee's site after installation must be included. | | |
| 17 | User manual | The user manual should be provided at the time of installation. | | |
| 18 | Installation and Service | On site installation, training, and calibration should be provided. | | |
| | | Installation of the instrument should be done by the service engineers free of charge. Operational Training should be provided free of charge at the premises. Calibration services should be provided free of charge at the premises for the first three years | | |

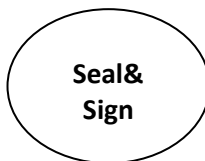
Please Note:

1. Only reputed brands are acceptable.
2. Please upload the offered product brochure along with Annexure X.

Date:

Authorized Signatory Name:

Date:



Designation:

Place:

TENDER FEES, EMD AND BANK DETAILS

1. Tender Fees

| | |
|---|--|
| Amount (Rs.) | |
| Bank Name | |
| Branch Name | |
| DD No. | |
| DD Date | |
| If exempted, fill the details of exemption (Please attach the relevant document) | |

Note: Please attach Scan copy of DD along with this form.

2. EMD

| | |
|---|--|
| Amount (Rs.) | |
| Bank Name | |
| Branch Name | |
| DD No. | |
| DD Date | |
| If exempted, fill the details of exemption (Please attach the relevant document) | |

Note: Please attach Scan copy of DD along with this form.

3. Bank Details of Bidder/Tenderer

| | |
|------------------------------------|--|
| Name of Bidder/Account Holder Name | |
| Email id | |
| Contact No. | |
| PAN | |
| Bank Name | |
| Account No. | |
| IFSC | |
| Type of Account | |

Note: Please attach original cancelled cheque along with this form.

(Signature of Bidder)

Name: _____
Seal of Bidder

BID SUBMISSION

Online Bid Submission:

The Online Bid (complete in all respect) must be uploaded online in two Envelops as explained below:

| Envelope - 1 (Following documents to be provided as single PDF file) | | | |
|--|---------------|---|-------------------------------|
| Upload as Under | Document | Content | Supporting Documents (As per) |
| 1. | Technical Bid | Acceptance of Terms & Conditions of Tender | Annexure-I |
| 2. | | Acceptance of Other Terms and Conditions. | Annexure-II |
| 3. | | Bid-Securing Declaration Form | Annexure-III |
| 4. | | Self-declaration certificate for the clean track record | Annexure-IV |
| 5. | | Price Reasonability Certificate | Annexure-V |
| 6. | | Work Experience | Annexure-VI |
| 7. | | Average Annual Turnover Details | Annexure-VII |
| 8. | | Undertaking for Shifting of Instrument | Annexure-VIII |
| 9. | | Manufacturer Authorization Form (MAF) | Annexure-IX |
| 10. | | Compliance with Technical specification | Annexure-X |
| 11. | | Tender Fees, EMD and Bank Details | Annexure-XI |
| Envelope-2 | | | |
| Sr. No. | Document | Content | File Types |
| 1. | Financial Bid | Price bid should be submitted in given BoQ_XXXX.xls format. (Note: Comparison of prices will be done ONLY on the bids submitted for the Main Equipment anything asked as 'Optional' in the specs is not to be included for overall comparison.) | .XLS |